

Requisition ID: 2017-10-101

Position Title: Industrial General Maintenance Worker

Location: Washington, DC 20250

Job Type: Full Time

Shift Hours: Monday thru Friday 10am – 6pm

Clearance: Applicant must be able to pass a background and drug screening test with the ability to obtain a HSPD-12 clearance.

Compensation: \$ 29.41 + Health & Welfare

Languages Required: English Written and Spoken

Position Description:

- Ensures operation of machinery and mechanical equipment by completing preventive maintenance requirements on engines, motors, pneumatic tools, conveyor systems, and production machines; following diagrams, sketches, operations manuals, manufacturer's instructions, and engineering specifications; troubleshooting malfunctions.
- Locates sources of problems by observing mechanical devices in operation; listening for problems; using precision measuring and testing instruments.
- Removes defective parts by dismantling devices; using hoists, cranes, and hand and power tools; examining form and texture of parts.
- Determines changes in dimensional requirements of parts by inspecting used parts; using rules, calipers, micrometers, and other measuring instruments.
- Adjusts functional parts of devices and control instruments by using hand tools, levels, plumb bobs, and straightedges.
- Controls downtime by informing production workers of routine preventive maintenance techniques; monitoring compliance.
- Fabricates repair parts by using machine shop instrumentation and equipment.
- Maintains equipment, parts, and supplies inventories by checking stock to determine inventory level; anticipating needed equipment, parts, and supplies; placing and expediting orders; verifying receipt.
- Conserves maintenance resources by using equipment and supplies as needed to accomplish job results.
- Provides mechanical maintenance information by answering questions and requests.
- Prepares mechanical maintenance reports by collecting, analyzing, and summarizing information and trends.
- Maintains technical knowledge by attending educational workshops; reviewing technical publications; establishing personal networks.

- Maintains continuity among work teams by documenting and communicating actions, irregularities, and continuing needs.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Contributes to team effort by accomplishing related results as needed.
- Comply with OSHA safety and health rules

Minimum Acceptable Qualifications:

1. Must have a minimum High School Diploma. CFC Universal Certification is plus. Must have a minimum of three (2) years experience and competent to perform preventive and corrective maintenance on air handlers, fan coil units, VAV components, BAS system and various HVAC equipment and building systems and related electrical systems is required.
2. Must have the ability to read and interpret such has safety rules, operating and maintenance instructions, procedure manuals and blueprints. The ability to communicate effectively with GSA, tenants, vendors and contractors.
3. Working knowledge of two or more trades and mechanical aptitude as required by department.
4. Answer occupant complaints relating to heating and air-conditioning temperature, plumbing, lighting when performing “service calls” in occupied office spaces, and other related duties, as assigned in a professional and courteous manner.
5. Knowledge and ability to operate tools of the trade. Equipment Maintenance, Technical Understanding, Technical Zeal, Deals with Uncertainty, Basic Safety, Power Tools, Attention to Detail, Flexibility, Supervision, Job Knowledge, Productivity
6. Willingness to learn new skills and methods.
7. Sufficient strength and physical dexterity to perform duties and responsibilities of the job, including heavy work with exposure to inclement weather for prolonged periods of time.
8. Must be able to wear and use appropriate personal protective equipment as necessary.

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